# Doors Open Minneapolis Volunteer Position

Volunteer Title: Doors Open Minneapolis Volunteer

Reports To: Kelly Fischer, Heritage Tourism Manager at Rethos

Location: Stationed at one of several assigned venues within the city of Minneapolis

Time Commitment: Minimum of 4 hours on either Saturday May 13<sup>th</sup> or Sunday May 14<sup>th</sup>, between the hours

of 9:30am and 5:30pm

## **Link to Register for Volunteer Opportunities:**

https://handsontwincities.galaxydigital.com/need/index?agency\_id=94996

Link to Register for Mandatory Volunteer Training: https://www.rethos.org/heritage-tourism

**Purpose:** As a volunteer, you will assist in executing <u>Doors Open Minneapolis</u> in 2023. Doors Open Minneapolis is a weekend-long event that gives the public a chance to explore the buildings that tell our city's story. From theaters to business hubs, sacred spaces to private clubs, sports complexes to engineering wonders, historical gems to not-even-open-yet buildings, Doors Open Minneapolis will give visitors a free behind-the-scenes look at over 100 exciting venues. Caretakers at these sites will be providing unique experiences that illustrate why these venues, and the people and businesses that work in them, are such marvels. While Doors Open Minneapolis premiered once in 2019, it will be the first time that Rethos will be facilitating the event in partnership with the City of Minneapolis and American Institute of Architects. Your role will make this event function smoothly and easily. And we guarantee you'll have lots of fun!

#### **Responsibilities:**

- Welcome Doors Open Minneapolis attendees to the venue and count them as they enter.
- Encourage attendees to register for Doors Open Minneapolis. Attendees will register via a mobile QR code or weblink and will be entered in a raffle to win prizes. Distribute stickers to attendees.
- Consult with assigned venue to determine the number of attendees admitted at one time, programming/tour schedule, and flow of traffic.
- Attend one mandatory volunteer information session in late April/early May. Multiple sessions (inperson and virtual) will be scheduled for your convenience. The weblink to register for a training will be found within each volunteer opportunity posting.

#### **Details:**

- Doors Open Minneapolis will take place 10am 5pm on May 13<sup>th</sup> & 14<sup>th</sup>, 2023. Over 100 different venues (businesses & buildings) are anticipated to participate.
- Two volunteers will be stationed at each venue for the duration of the event's operating hours.
- Volunteers will sign up for 4-hour shifts. Shifts are 9:30am 1:30pm and 1:30pm 5:30pm.

- Rethos is the coordinating entity for Doors Open Minneapolis, but works with the City of Minneapolis, American Institute of Architects, and many more local partners to produce this event.
- You can sign up for volunteer slots at this link: https://handsontwincities.galaxydigital.com/need/index?agency\_id=94996

### **Benefits:**

- You will receive a sticker that allows you priority access at venues, allowing you to skip venue lines for the duration of the event.
- You will receive a free Doors Open Minneapolis t-shirt.
- You will be invited to a post-event volunteer appreciation party that includes food and beverage.