

# 2024 Garden Plot Application and Rules

Beltrami Community Garden  
Submit to: Lower Northeast Neighborhoods Association (LNENA)  
P.O. Box 18012  
Minneapolis, MN 55418

Garden Located at:  
1213 Spring Street NE

Gardener #1\*: \_\_\_\_\_

Address\*: \_\_\_\_\_

Phone\*: \_\_\_\_\_

Email\*: \_\_\_\_\_

Gardener #2 (Optional): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Returning Gardeners Indicate Plot Preference Here: \_\_\_\_\_

\*Starred fields are required.

## A. Fees, Deposits, Applications and Plots:

- The total fee for a 4' x 16' Garden Plot, due at time of application, is \$40. This consists of a non-refundable plot fee of \$20 per year and a refundable \$20 deposit. This deposit will be returned after the close of the garden season if the plot holder cleans up by November 15th.
- LNENA will begin accepting applications on March 1st. THE DEADLINE FOR APPLICATIONS IS APRIL 30th. Announcements will be made on the website, social media, and in the newsletter when all plots are full.
- Applications are accepted on a first-come-first-serve basis, with priority given to Beltrami and Northeast Park residents for the first month of the application period. However, all applications should be submitted as soon as possible.
- The best method for turning in applications is via US mail. Mailed applications will be sorted by postmarked date.
- Returning gardeners will have the option to rent the same plots this year with a new application agreement submitted with fee and deposit. If returning gardeners do not have a preference on plot or would like to rotate to a different plot, please leave the plot line blank.
- If the number of interested gardeners exceeds the number of plots, the overflow will be added to a waiting list in the order the applications were received.
- Households, partners, and friends are encouraged to share a plot. This opens up space for more people to access garden space. The second gardener line above may be used for this purpose.
- You may rent more than one plot if not all plots have been assigned. Additional plots will be assigned beginning May 15th. After that announcement is made, please complete a separate application form and fees/deposits for each additional plot.

- Please send applications and payments to the Lower Northeast Neighborhoods Association at the P.O. Box noted above. Checks should be made payable to the Lower Northeast Neighborhoods Association.
- The person(s) signing the application is/are responsible for tending the plot. Others may garden with you at your plot, but with your signature on this application, you voluntarily assume responsibility for all cleanup, duties, and conduct of guests.
- More than one person may share a plot. Space for a second gardener's information is included at the top of this sheet. Both gardeners must sign the application. Please submit only one check with the application, and negotiate financial agreements between the gardeners sharing the plot. Plots are \$40 regardless of if one or two people are renting the space.

#### **B. Community and Plot Maintenance Expectations:**

- Gardeners are required to attend the opening day garden meeting. The date and time of this meeting will be determined by gardeners via an emailed poll. Those who miss this meeting will be notified once by the Garden Coordinator. It will then be the responsibility of the gardener to follow up. Failure to do so may result in your plot being released to the next person on the waitlist.
- All garden communications will take place via email. Gardeners are expected to check email on a regular basis to see what garden communications have been sent out. If you do not have email, please let LNENA Staff know so other methods of communication can be arranged.
- Gardeners are required to tidy and ready their plot for the season by May 20th and have started planting by June 1st (weather permitting). If the plot is weedy and not planted by June 10th, the plot will be reassigned to the first person on the waiting list, and the plot fee will not be refunded.
- The end of season cleanup must be completed no later than November 15th. All plants should be removed and the area around the plot should be tidy. Gardeners with unclean plots after November 15th will forfeit their \$20 deposit and WILL NOT BE ALLOWED to reserve a plot for the following year.
- Maintain your plot(s) with regular weeding, watering, harvesting and tidying. The areas immediately surrounding your plot(s) will also need to be maintained. If your plot and surrounding area is not maintained, you will be issued a warning via phone, email, or postal service. If the conditions do not improve, you will lose your plot, fees, and deposit for the year. Minneapolis City Ordinance requires that no weeds may be over 8 inches tall.
- No plants may creep out of the beds and obstruct pathways. Overhanging vines make mowing and general use of the garden difficult for others. Keep all growing plants within the garden beds.
- All gardeners will be placed into a rotation of garden management chores: Mowing, weed-whipping, filling the rain barrels, and raking and tidying. Tool cleaning and sharpening will be rotated between gardeners with limited physical ability to perform the other chores. Email reminders will be sent to those with chores assigned in a given week. Please perform these chores when assigned.

#### **C. Watering, Tools, and Storage:**

- Water is available from the hydrant on the corner of Spring and Pierce streets. A lock secures the tap and MUST be replaced after each use. Please report any problems with the hydrant or lock to the Lower Northeast Neighborhoods Association immediately.
- A locked storage shed is located within the garden. The tools and hoses kept inside are for use by all community gardeners, and must be returned promptly after use. You may not use the storage shed for personal storage. **Please coil hoses neatly and return them to the shed.** Please lock the storage shed before you leave the garden.
- Water barrels are set up for hand watering. Part of the chore rotation will include filling these barrels.
- If any tools are broken, not working, or missing, please contact the LNENA Staff.

#### **D. Organic Standards:**

- It is the preference of the Beltrami Community Garden that the garden be tended organically. Please refrain from using chemical fertilizers, insecticides, herbicides, or any type of pesticides.

**E. General Information:**

- Please refrain from entering another gardener's plot unless you are specifically invited. Do not plant, weed, water or harvest from any plot that is not assigned to you without express consent. Gardeners are encouraged to share with and collaborate together to accomplish work and to voluntarily distribute produce.
- If you are unable to harvest your plot for any reason, please contact the LNENA Staff or a fellow gardener. We can arrange to have the fruit/vegetables harvested and donated to a good cause.
- There will also be a way for food to be marked for donation. The final system will be determined by gardeners at the Opening Meeting of the 2024 season.
- Plots may be used for the growing of food, annual flowers and legal plants only. DO NOT plant trees, shrubs, woody plants or perennials.
- Be respectful of others – tall plants should not shade other gardener's plots.
- All children visiting the garden must be supervised. Pets are welcome if they are leashed and controlled at all times.
- All gardeners will treat the garden, other gardeners, neighbors and people visiting the garden with respect. Verbal or physical harassment will not be tolerated.
- There are three compost bins in the garden. Please do not put diseased or insect infested plants in the compost. If the compost bin is full, you must take your compost materials home with you. Please notify the Lower Northeast Neighborhoods Association if the bin is full.
- There is no trash pick-up at the Community Garden, please do not leave your trash in the garden.
- All garden activity must take place in the garden. Do not loiter in or around the garden neighbors' yards or porches. Do not ask them to use their restrooms, telephones, etc.

**F. Gardener's Signature and Liability Waiver:**

I agree to abide by the Beltrami Community Garden Rules as outlined in the above sections A – E. I realize that violation of these rules may result in expulsion from the garden.

I understand that the Lower Northeast Neighborhoods Association and landowner are not responsible for my actions and/or the actions of my guests. I agree to hold harmless LNENA and/or landowner for any liability, damage or loss that occurs in connection with use of the Beltrami Community Garden.

I submit this signed application and \$40 check (\$20 fee and \$20 deposit) in agreement with these terms.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please keep a copy of this document for future reference.

Lower Northeast Neighborhoods Contact Information: [mike@lnena.org](mailto:mike@lnena.org)

FOR OFFICE USE ONLY: APPLICATION RECEIVED: \_\_\_\_\_ APPLICANT NOTIFIED Y/N: \_\_\_\_\_  
WARNING NOTIFICATION(S): \_\_\_\_\_ FALL CLEANUP Y/N: \_\_\_\_\_  
DEPOSIT RETURNED DATE: \_\_\_\_\_