

**Lower Northeast Home Security Grant  
Application**

Interested in improving your home security? This flexible grant program allows Beltrami and Northeast Park residents to choose what home security option makes the most sense for their particular situation. The Lower Northeast Neighborhoods Association (LNENA) will reimburse residents for up to \$200 for home security improvements. Eligible improvements include: new locks for windows and doors, motion sensor lights for the exterior of your home, new strike plates, replacements for broken windows or doors, security cameras, etc.

If you are unsure on where to start, we recommend starting with a free Home Security Audit from the MPD. For more information about the security audit, please contact Teila Zoller, the Precinct 2 Crime Prevention Specialist, at Teila.Zoller@minneapolismn.gov or 612-637-1706.

Please read the Lower Northeast Security Grant Guidelines before completing this application.

**Applicant Information**

Name (First/Last): \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Evening Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please check one:

Property Owner

Renter

If "Renter" is selected above:

Name of Property Owner \_\_\_\_\_

Phone of Property Owner \_\_\_\_\_

(Please attach the Property Owner's written authorization to cause the security feature(s) to be installed.)

**Proposed Project Information**

Please give a brief description of the project for which you are requesting funds:

How will this project improve the security of your home?

Project Total Cost: \_\_\_\_\_

Reimbursement Request (up to \$200) \_\_\_\_\_

Anticipated Project Finish Date: \_\_\_\_\_

Please indicate proof of payment type. Submit with application or upon project completion.

- Receipt from Purchase
- Invoice from Contractor
- Other (Please Specify) \_\_\_\_\_

Does this project require a City of Minneapolis permit?

- Yes
- No

If indicating "Yes" above, please indicate how proof of final inspection will be submitted:

- Signed letter by inspector, attached to application
- Email or phone message from inspector to the Lower Northeast Neighborhoods Association.

## **Application Timeline Requirements**

This grant application can be submitted in one of two ways.

### **Timeline 1:**

1. Submit application to LNENA for proposed security project.
2. Within 10 business days of application, a LNENA staff member will contact you to approve your project.
3. You will have 90 days to complete your home security improvement project from the date of approval by the LNENA.
4. Once your home security improvement project has been completed, you will be required to submit photos, the required proof of purchase, and proof of inspection (if applicable) as defined in the Proposed Project Information above and Participation Agreement below.
5. Grant funds will be disbursed to Grantee within 30 days of receipt of completion documents listed above.

### **Timeline 2:**

1. Residents will also be able to retroactively apply for reimbursement for home security improvement projects completed within the two months prior to application.
2. The Grantee is required to submit this application, photos, the proper proof of purchase forms, and proper proof of City inspection (if applicable) for the home security improvement project.
3. For approved projects, grant funds will be disbursed to Grantee within 30 days of completion of documents listed in the Participation Agreement below.

## **Participation Agreement**

The Grantee will receive a LNENA Home Security Grant as specified above pending the Grantee's compliance with the LNENA Home Security Grant Guidelines and other related informational material and the Grant application. Final determination rests with the Lower Northeast Neighborhoods Association ("LNENA") and Staff.

1. The Grantee certifies that he/she/they is/are the owner(s) of the record of the Property where the funds will be used for security improvements; or where not the owner of record of the Property (i.e. applicant is a tenant), has obtained and attached the Property Owner's written authorization to cause the security feature(s) to be installed.
2. Any contractor(s) who perform work at the Property must meet City of Minneapolis licensing, building permit, and building code requirements.
3. If the Grantee is performing any work, Grantee understands that upon completion all work must meet City of Minneapolis building permit and building/housing code requirements.
4. Upon completion of the work, the Grantee must submit the following items to the LNENA:
  - a. A final invoice showing the total cost for the project and/or for security improvements being completed by the Grantee, detailed receipts from the materials supplier.
  - b. For work requiring a City permit, proof of final inspection by the City of Minneapolis Inspections Department. (See acceptable forms of verification in the Proposed Project Information section above.)
  - c. Proof of payment of the Grant funds to contractor.
5. Select Grantees may be asked to display a LNENA yard sign for 3 months, promoting the Home Security Grant program, upon disbursement of grant funds.
5. The Grantee agrees to release and hold harmless the City of Minneapolis, the Neighborhood Revitalization Program Policy Board, and the Lower Northeast Neighborhoods Association, together with their officers and employees from and against any and all claims, demands, injuries, damages, cost, and expenses, including reasonable attorney's fees, arising out of or relating to the use or financing of the property, limited only to the extent that the liability or loss is attributable to the gross negligence or intentional misconduct of one or more of the released parties.

GRANTEE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Office Use Only**

Application Received \_\_\_\_\_

Grantee Notified \_\_\_\_\_

Grantee Project Approved \_\_\_\_\_

Purchase Receipts Received \_\_\_\_\_

Grant Disbursed \_\_\_\_\_